



UGANDA  
VETERINARY  
COUNCIL

## **Job Description and Person Specifications for the Chief Executive Officer – Uganda Veterinary Council (UVC)**

The Uganda Veterinary Council (UVC) was established by the Veterinary Practitioners' Act, 2024, that commenced on 5th October 2025. The Council is mandated to regulate veterinary practice by providing for the training, registration and licensing of veterinary practitioners, regulate veterinary establishments, set standards for veterinary training, uphold ethics and discipline in practice, and advise Government on all matters concerning the veterinary profession and public health. The Council seeks to recruit a Chief Executive Officer (CEO).

**Job Title:** Chief Executive Officer  
**Salary Scale:** UVC 1  
**Reports to:** UVC – Council  
**Duty Station:** Kampala

### **Responsible for:**

#### **Job Purpose:**

To provide strategic leadership and guidance in the overall management, performance and governance of the Council in compliance with relevant legislation, policies, procedures and standards.

**Interested applicants are advised to write application letters to the Chairperson, Uganda Veterinary Council, attach copies of their Curriculum Vitae and academic documents. The applications should be submitted to the Uganda Veterinary Council Office, Plot 76, Buganda Road or Emailed to [halidkirunda@uvc.or.ug](mailto:halidkirunda@uvc.or.ug) by Monday 1<sup>st</sup> June 2026.**

### **Key Duties and Responsibilities**

- 1) Providing strategic leadership and direction in the implementation of the Council's mandate in line with relevant policies, procedures and standards.
- 2) Serving as the Chief Executive Officer and Accounting Officer, and overseeing the overall management and performance of the Council Secretariat.
- 3) Developing and implementing strategic plans, annual work plans, and budgets to guide the operations of the Council.

- 4) Overseeing the registration, licensing, and maintenance of records of veterinary practitioners and veterinary practice establishments.
- 5) Ensuring effective regulation, inspection, and compliance monitoring of veterinary practice and establishments.
- 6) Promoting and enforcing professional standards, ethics and discipline within the veterinary profession.
- 7) Managing complaints and disciplinary processes relating to veterinary practitioners and establishments in accordance with established procedures.
- 8) Providing secretariat services to the Council, including preparing reports, maintaining records, and ensuring implementation of Council decisions.
- 9) Advising the Council on policy, regulatory, and professional matters to support decision-making.
- 10) Establishing and maintaining efficient administrative, financial and operational systems for effective service delivery.
- 11) Ensuring prudent management and accountability of financial and physical resources in line with applicable laws and regulations.
- 12) Mobilizing resources and managing partnerships to support the sustainability of the Council's operations.
- 13) Coordinating stakeholder engagement and collaboration with Government institutions, professional bodies and development partners.
- 14) Representing the Council at national, regional and international forums, and promoting its mandate and visibility.
- 15) Overseeing human resources through supervising staff, building institutional capacity, and promoting high performance and integrity.

## **Person Specifications**

### **(a) Academic Qualifications**

- (i) An honour's Bachelor's degree in Veterinary Medicine from a recognised University/Institution
- (ii) A Masters in either Veterinary Medicine, Animal Health, Livestock Development, Planning and Management, Science in Agricultural Sciences (Animal Production Management) from a recognized University/Institution.
- (iii) Must be registered with the Uganda Veterinary Council

### **(b) Experience**

At least twelve (12) years of relevant working experience in the field of Animal resources, three (3) of which should have been at the level of Commissioner or at a Senior Management level in Government or reputable organization.

### **(c) Competencies**

#### **(i) Technical**

Policy Management  
Strategic Planning and Execution  
Governance and Regulatory compliance  
Financial and Resource Management

Knowledge of Veterinary Regulation and Public Health Systems  
Risk Management and Internal Controls

**(ii) Behavioural**

Leadership and Team Building

Ethics and Integrity

Effective Communication

Decision Making and Problem solving

Emotional Intelligence

Negotiation and Influence Skills

Results Orientation and Concern for Quality Standards

Dr Halid Kirunda

**Chairperson, Uganda Veterinary Council**

