

In any correspondence on this subject please quote No. MAAIF/SUPLS/2020-2021/00030



MINISTRY OF AGRICULTURE, ANIMAL  
INDUSTRY AND FISHERIES  
P. O BOX 102, ENTEBBE, UGANDA  
E-MAIL: [ps@agriculture.go.ug](mailto:ps@agriculture.go.ug)  
WEBSITE: [www.agriculture.go.ug](http://www.agriculture.go.ug)  
TELEPHONE: +256 414 323 990/320 004  
FAX: 256-041-321047, 256-041-321010

30<sup>th</sup> September 2020

## Standard Invitation to Bidders

### BID NOTICE UNDER OPEN BIDDING

#### Procurement of Repair, Servicing and Maintenance of Office ICT Equipment under Frame Work Contract for a period of Eighteen (18) Months- Proc. No: MAAIF/SRVCS/2020-2021/00025.

1. The Ministry of Agriculture, Animal Industry and Fisheries has allocated funds to be used for the Procurement of Repair, Servicing and Maintenance of Office ICT Equipment. under Framework Contract for a Period of Eighteen (18) Months.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies
3. Bidding will be conducted in accordance with the open bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8am-5:00pm**.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(a) and upon payment of a non-refundable fee of UGX: 50,000/= (Uganda Shillings: Fifty Thousand Only) through banks authorized to receive nontaxable revenue.
6. Bids must be delivered to the address below at 8(b) at or before **11:00am on 30<sup>th</sup> October 2020**. All bids must be accompanied by a bid security of UGX 3,000,000/= (Uganda Shillings: **Three Million**) for each Lot. Bid securities must be valid until **8<sup>th</sup> March 2021**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(c) at **11:30am on 30<sup>th</sup> October, 2020**

7. There shall be a pre – bid meeting at the Ministry of Agriculture, Animal Industry and Fisheries Headquarters. **Ministry Tent at 10:00am on 13<sup>th</sup> October 2020** as the dates indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at:  
Procurement and Disposal Unit Office,  
Ministry of Agriculture, Animal Industry and Fisheries,  
Former Library Premises, Main Office Building,  
Plot 16-18, Lugard Avenue, Entebbe.  
Tel: 0414-320981, Email; [procurement@agriculture.go.ug](mailto:procurement@agriculture.go.ug)
- (b) Bids must be delivered to: **As in (a) above.**
- (c) Address of bid opening: **As in (a) above.**
9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	30 <sup>th</sup> September 2020
b. Pre-bid meeting	13 <sup>th</sup> October, 2020
c. Bid closing date	30 <sup>th</sup> October, 2020
d. Evaluation process	27 <sup>th</sup> November,2020
e. Display and communication of best evaluated bidder notice	8 <sup>th</sup> December,2020
f. Contract Signature	18 <sup>th</sup> December,2020

**Johnson Musinguzi**  
**For: PERMANENT SECRETARY**